



MEETING NOTICE

Tuesday, August 25, 2026

LOCATION: COUNCIL CHAMBER
TOWN OF WESTLAKE TOWN HALL
1500 SOLANA BLVD., SUITE 7100
BUILDING 7, WESTLAKE, TX 76262

WESTLAKE ACADEMY BOARD OF TRUSTEES REGULAR MEETING

5 PM

REGULAR MEETING AGENDA

Board of Trustees meetings are available for viewing online via live-stream or on-demand at <https://www.westlake-tx.org/787/Watch-Meetings-Live>. In an effort to improve meeting efficiency, any residents wishing to speak must submit a speaker request form to the Board Secretary prior to the start of the meeting.

Pursuant to Texas Government Code Section 551.127, one or more members of the Board of Trustees may participate in this meeting by video-conference call. A quorum of the Board of Trustees and the presiding officer will be present at the physical location of the meeting.

NOTE: As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees may enter into closed Executive Session for the purpose of seeking confidential legal advice from the School Attorney on any agenda item listed herein.

A. CALL REGULAR WESTLAKE ACADEMY BOARD OF TRUSTEES MEETING TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. INVOCATION AND PLEDGES OF ALLEGIANCE

C. ITEMS OF COMMUNITY INTEREST

Board Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the Board may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Board events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

D. PROCLAMATION, PRESENTATIONS AND RECOGNITIONS

D.1. Recognition of Retiring Primary Years Programme Principal Mrs. Beth Hughes

E. PARENT/PUBLIC COMMENTS

This is an opportunity for parents/public to address the Board of Trustees on any matter, whether or not it is posted on the agenda. Anyone wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting. Individual comments are normally limited to three (3) minutes. The presiding officer may

ask the speaker to hold their comment on an agenda item if the item is posted as a Public Hearing. The Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

F. REPORTS AND UPDATES

- F.1. Receive 2026-2027 Blacksmith Fund Campaign Report from Westlake Academy Foundation (WAF) from Dr. Shelly Myers, Executive Director WAF

G. REGULAR AGENDA ITEMS

- G.1. Discuss, consider and act regarding the Westlake Academy Gift Acceptance Policy.
- G.2. Discuss, consider and act to update the Westlake Academy Admissions Policy.
- G.3. Discuss, consider and act regarding Westlake Academy Campus Access Policy.
- G.4. Discuss, consider and act regarding Westlake Academy facilities issues related to safety including dead tree removal, reconstruction of unsafe exterior stairs and sidewalks, and HVAC replacement.
- G.5. Discuss, consider and act regarding responses received to Request for Proposals to Provide Banking Services to Westlake Academy.
- G.6. Discuss, consider and act regarding the Westlake Academy policy to prohibit diversity, equity, and inclusion activities as required by Texas Education Code 11.005.
- G.7. Approve Annual Certification of Compliance with Texas Education Code §39.008

H. EXECUTIVE SESSION

The Town Council/Board of Trustees will conduct a closed session pursuant to Section 551.071 (2) of the Texas Government Code, for the purpose of seeking confidential legal advice from the Town Attorney/Westlake Academy Attorney for the following:

- H.1. Section 551.071: Consultation with Academy Attorney to receive legal advice regarding a Memorandum of Understanding between Westlake Academy and the Westlake Academy Foundation.
- H.2. Section 551.074(1): Deliberation regarding Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, of a public officer or employee: Annual Performance Evaluation: Head of School.

I. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS

J. FUTURE AGENDA ITEMS

K. STAFF RECAP OF BOARD DIRECTIONS RECEIVED

L. ADJOURNMENT

I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, and at the Westlake Academy Administration Building located at 2600 JT Ottinger Road, Westlake, TX 76262 in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

Dianna Buchanan

Dianna Buchanan, CMC, Board Secretary

 **Disabilities Notice:** *If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance by calling phone number 817-490-5711 and reasonable accommodation will be made to assist you.*