



**MEETING NOTICE**  
**Tuesday, July 21, 2026**



LOCATION: COUNCIL CHAMBER  
TOWN OF WESTLAKE TOWN HALL  
1500 SOLANA BLVD., SUITE 7100  
BUILDING 7, WESTLAKE, TX 76262

**TOWN COUNCIL AND  
WESTLAKE ACADEMY BOARD OF TRUSTEES WORKSHOP MEETING**

**3 PM**

**WORKSHOP MEETING AGENDA**

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Pursuant to Texas Government Code Section 551.127, one or more members of the Town Council/Board of Trustees may participate in this meeting by video-conference call. A quorum of the Town Council/Board of Trustees and the presiding officer will be present at the physical location of the meeting.

NOTE: As authorized by Section 551.071 of the Texas Government Code, the Town Council/Board of Trustees may enter into closed Executive Session for the purpose of seeking confidential legal advice from the Town and/or School Attorney on any agenda item listed herein.

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- A. CALL THE TOWN OF WESTLAKE FY 26-27 BUDGET WORKSHOP MEETING TO ORDER AND ANNOUNCE A QUORUM PRESENT
  
- B. CONDUCT BUDGET WORKSHOP  
  
Receive budget and related information from Town staff and hold discussion.  
No action will be taken.
  
- C. ADJOURNMENT

## TAXPAYER IMPACT STATEMENT

The following information is required under Texas Code §551.043(c)(2).

The property tax bill of a median-valued homestead property for the current fiscal year, as provided by Tarrant Appraisal District, is \$4,286.14, calculated as follows:

Median value of a homestead property for Tax Year 2024 (\$2,553,100) x Adopted property tax rate for Tax Year 2024 (\$0.16788) / 100

The property tax bill of a median-valued homestead property for the upcoming fiscal year, as provided by Tarrant Appraisal District, is \$4,892.88, calculated as follows:

Median value of a homestead property for Tax Year 2025 (\$2,644,800) x Proposed property tax rate for Tax Year 2025 (\$0.18500) / 100

The property tax bill of a median-valued homestead property for the upcoming fiscal year, as provided by Tarrant Appraisal District, using the no-new-revenue rate, as calculated by Tax Assessor-Collector for Tarrant County, is \$4,734.99, calculated as follows:

Median value of a homestead property for Tax Year 2025 (\$2,644,800) x No-new-revenue property tax rate for Tax Year 2025 (\$0.17903) / 100

*I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd. Building 7, Suite 7100, Westlake, TX 76262, and at the Westlake Academy Administration Building located at 2600 JT Ottinger Road, Westlake, TX 76262 in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.*



Dianna Buchanan, CMC Town/Board Secretary

 **Disabilities Notice:** *If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance by calling phone number 817-490-5711 and reasonable accommodation will be made to assist you.*



## Town Council/Board of Trustees AGENDA ITEM REPORT



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**DATE:** July 21, 2026 **AGENDA ITEM NO:** B.1.  
**FROM:** Wade Carroll, Town Manager, Town Manager's Office  
**SUBJECT:** Receive budget and related information from Town staff and hold discussion. No action will be taken.

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### **ATTACHMENTS:**

1. CIP Schedule\_FY2027\_26-07-21
2. FY2027 SLA - Code Enforcement Officer

### **SUMMARY :**

Town staff will present information related to the Capital Improvement Plan (CIP), property tax rate, utility rates, personnel costs, service level adjustments (SLAs), and the schedule for adopting the FY 2026-2027 annual budget. The CIP summary and SLAs are included in the agenda packet. Staff is not proposing any increases to the property tax or utility rates. No action will be taken at this meeting; staff is seeking feedback from Town Council to create its proposed budget, scheduled to be released in August for public inspection.

**Capital Improvement Program - DRAFT  
FY2027**

| <b>Project Type</b>    | <b>2027 Projected</b> | <b>2028 Projected</b> | <b>2029 Projected</b> | <b>2030 Projected</b> | <b>2031 Projected</b> | <b>2032 +</b>      | <b>Total</b>        |
|------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|--------------------|---------------------|
| Streets                | \$350,000             | \$100,000             | \$750,000             | \$750,000             | \$2,680,000           | \$1,000,000        | <b>\$4,630,000</b>  |
| Facilities             | \$160,000             | \$0                   | \$0                   | \$2,241,500           | \$11,000,000          | \$4,000,000        | <b>\$13,401,500</b> |
| Parks/Trails           | \$50,000              | \$0                   | \$0                   | \$0                   | \$0                   | \$0                | <b>\$50,000</b>     |
| Drainage               | \$0                   | \$300,000             | \$0                   | \$0                   | \$0                   | \$0                | <b>\$300,000</b>    |
| Water                  | \$0                   | \$18,150,000          | \$20,000,000          | \$300,000             | \$300,000             | \$0                | <b>\$38,750,000</b> |
| Sewer                  | \$0                   | \$0                   | \$0                   | \$90,000              | \$0                   | \$0                | <b>\$90,000</b>     |
| Vehicles/Equipment     | \$0                   | \$2,475,000           | \$230,000             | \$200,000             | \$3,255,908           | \$105,000          | <b>\$6,160,908</b>  |
| Information Technology | \$0                   | \$0                   | \$0                   | \$0                   | \$0                   | \$0                | <b>\$0</b>          |
|                        | <b>\$560,000</b>      | <b>\$21,025,000</b>   | <b>\$20,980,000</b>   | <b>\$3,581,500</b>    | <b>\$17,235,908</b>   | <b>\$5,105,000</b> | <b>\$63,382,408</b> |

| <b>Funding Source</b>      | <b>2027 Projected</b> | <b>2028 Projected</b> | <b>2029 Projected</b> | <b>2030 Projected</b> | <b>2031 Projected</b> | <b>2032 +</b>      | <b>Total</b>        |
|----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|--------------------|---------------------|
| General Fund               | \$560,000             | \$7,875,000           | \$10,000,000          | \$941,500             | \$2,735,000           | \$105,000          | <b>\$22,111,500</b> |
| Utility Revenues           | \$0                   | \$150,000             | \$230,000             | \$390,000             | \$450,000             | \$0                | <b>\$1,220,000</b>  |
| General/Utilities          | \$0                   | \$0                   | \$0                   | \$0                   | \$1,370,908           | \$4,000,000        | <b>\$1,370,908</b>  |
| Certificates of Obligation | \$0                   | \$13,000,000          | \$10,750,000          | \$2,250,000           | \$12,680,000          | \$1,000,000        | <b>\$38,680,000</b> |
|                            | <b>\$560,000</b>      | <b>\$21,025,000</b>   | <b>\$20,980,000</b>   | <b>\$3,581,500</b>    | <b>\$17,235,908</b>   | <b>\$5,105,000</b> | <b>\$63,382,408</b> |

## SERVICE LEVEL ADJUSTMENT REQUESTS FY2026-2027

**Request** New Position - Code Enforcement Officer

Code enforcement is necessary to ensure Westlake's elevated standards for safety, aesthetics, and appeal. The third-party service provider currently utilized only provides in-person code enforcement services, which is not sufficient for the workload.

**SLA Type** Personnel

**Recurrence** On-Going

*Explanation* \_\_\_\_\_

**Justification** Safety Requirement

**Funding Source** Fund Balance

*Explanation* Enforcing building code

*Explanation* \_\_\_\_\_

### Budget Details

| Line Item                | Fund | Dept | Prgm | Account | Amount   |
|--------------------------|------|------|------|---------|----------|
| Code Enforcement Officer | 100  | 50   | 10   | 51XXX   | \$89,000 |
|                          |      |      |      |         |          |
|                          |      |      |      |         |          |
|                          |      |      |      |         |          |
|                          |      |      |      |         |          |
|                          |      |      |      |         |          |

**TOTAL** \$89,000

### Benefits to Funding/Consequences of Not Funding

If this position is not funded, Westlake will have to continue to rely upon a combination of a third-party service provider and strain on the Building Safety Division to enforce the Code of Ordinances. The absence of an Officer hinders the ability of the Town to coordinate with the Municipal Court to enforce code and issue citations, causing potentially unsafe conditions and missed revenue.

Jason Alexander  
Department Head Approval

Wade Carroll  
Town Manager Approval