



MEETING NOTICE

Thursday, June 25, 2026

LOCATION: COUNCIL CHAMBER
TOWN OF WESTLAKE TOWN HALL
1500 SOLANA BLVD., SUITE 7100
BUILDING 7, WESTLAKE, TX 76262



TOWN OF WESTLAKE TOWN COUNCIL MEETING 4 PM

WESTLAKE ACADEMY BOARD OF TRUSTEES MEETING 5 PM

REGULAR MEETING AGENDA

The Town Council of the Town of Westlake also serves as the governing Board of Trustees for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. **NOTE: To comply with Senate Bill 12, Westlake Academy items will begin no earlier than 5 p.m. but may start later depending on the progression of posted agenda items.** Town Council/Board of Trustees meetings are available for viewing online via live-stream or on-demand at <https://www.westlake-tx.org/787/Watch-Meetings-Live>. In an effort to improve meeting efficiency, any residents wishing to speak must submit a speaker request form to the Town Secretary prior to the start of the meeting.

Pursuant to Texas Government Code Section 551.127, one or more members of the Town Council may participate in this meeting by video-conference call. A quorum of the Town Council and the presiding officer will be present at the physical location of the meeting.

NOTE: As authorized by Section 551.071 of the Texas Government Code, the Town Council/Board of Trustees may enter into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney and/or School Attorney on any agenda item listed herein.

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- A. **CALL REGULAR TOWN COUNCIL MEETING TO ORDER (4 P.M.) AND ANNOUNCE A QUORUM PRESENT**
 - B. **INVOCATION AND PLEDGES OF ALLEGIANCE**
 - C. **PROCLAMATION, PRESENTATIONS AND RECOGNITIONS**
 - C.1. Recognition of Westlake Academy Student Athlete Kate Roberts
 - C.2. Building Safety Month Proclamation
 - D. **ITEMS OF COMMUNITY INTEREST**

Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

 - D.1. Items of Community Interest

TOWN COUNCIL AGENDA ITEMS

E. CITIZEN/PUBLIC COMMENTS

This is an opportunity for citizens/public to address the Town Council on any matter, whether or not it is posted on the agenda. Anyone wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting. Individual comments are normally limited to three (3) minutes. The presiding officer may ask the speaker to hold their comment on an agenda item if the item is posted as a Public Hearing. The Town Council/Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Town Council/Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

F. REPORTS AND UPDATES

F.1. Informational update and progress report for the Westlake Academy Arts and Sciences Building Expansion Project.

G. DISCUSSION ITEM

G.1. Discussion and receive direction regarding traffic concerns and potential mitigation measures – Ottinger Road, Dove Road, Davis Boulevard, Solana Boulevard, and Sidewalk/Trail Usage.

H. CONSENT AGENDA

All items listed below are considered routine by the Town Council and will be enacted with one motion. There will be no separate discussion of items unless a Council Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

H.1. Discuss, consider and act to approve the Town Council/Board of Trustees Meeting Minutes for the May 19, 2026 Regular Meeting and the May 19, 2026 WA Strategic Planning Workshop Meeting.

H.2. Discuss, consider and act regarding Resolution No. 26-17 designating the Director of Human Resources as the Americans with Disabilities Act ("ADA") Coordinator for the Town; providing for the administration of ADA Compliance Activities; and providing an effective date.

H.3. Discuss, consider and act on Resolution 26-21 accepting right-of-way donation from Hillwood Development Company on J.T. Ottinger Road within the Town of Westlake for bridge replacement and other improvements and authorizing the Town Manager or his designee to take all necessary administrative actions to acquire such right-of-way according to applicable law.

I. REGULAR AGENDA ITEMS

I.1. Discuss, consider and act to direct staff regarding amendments to the Town of Westlake Strategic Plan 2025-2032 adopted by Resolution 25-08.

J. EXECUTIVE SESSION

The Town Council will conduct a closed session pursuant to Section 551.071 (2) of the Texas Government Code, for the purpose of seeking confidential legal advice from the Town Attorney for the following:

J.1. Section 551.074(1) Deliberation regarding Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, of a public officer or employee:

- (a) Board and Commission Appointments and Reappointments
- (b) Annual Performance Evaluation: Town Manager

J.2. Section 551.071: Consultation with Academy Attorney to receive legal advice regarding a Westlake Academy Affiliate Group: Westlake Academy Foundation.

K. TAKE ACTION, IF NEEDED, FROM EXECUTIVE SESSION

L. BOARDS AND COMMISSIONS

L.1. Discuss, consider and act regarding Resolution 26-22 to appoint and reappoint applicants to serve as board members of the Planning and Zoning Commission and the Texas Student Housing Authority.

L.2. Discuss, consider and act to Appoint the Planning and Zoning Commission Chair and Vice-Chair thru June 2027.

L.3. Discuss, consider and act to create a Town Council Subcommittee to review and make recommendations regarding police service proposals from the Keller Police Department and the Roanoke Police Department.

WESTLAKE ACADEMY BOARD OF TRUSTEES AGENDA ITEMS

M. PARENT/PUBLIC COMMENTS

This is an opportunity for parents/public to address the Board of Trustees on any matter, whether or not it is posted on the agenda. Anyone wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting. Individual comments are normally limited to three (3) minutes. The presiding officer may ask the speaker to hold their comment on an agenda item if the item is posted as a Public Hearing. The Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

N. REPORTS AND UPDATES

N.1. Update on the WA technology transition to Technology Lab.

N.2. Update on the WA finance transition to Charter Impact.

N.3. Report regarding Westlake Academy's after-school programs and the newly instituted summer experience, Camp Forge.

O. CONSENT AGENDA

All items listed below are considered routine by the Board of Trustees and will be enacted

with one motion. There will be no separate discussion of items unless a Board Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

O.1. Discuss, consider and act regarding WA Resolution 26-14 rejecting all proposals received in response to Request for Proposals No. WA RFP 2026-02 for Unmanned Aircraft Emergency Response & Security Services and authorizing the reissuance of the Request for Proposals.

O.2. Discuss, consider and act regarding WA Resolution 26-13 awarding to and approving the agreement with Box Insurance for Westlake Academy Building Property Casualty Insurance Products and Services.

P. PUBLIC HEARING

P.1. Conduct Public Hearing to receive public input regarding the Westlake Academy FY 2026-2027 School Budget.

Q. REGULAR AGENDA ITEMS

Q.1. Discuss, consider and act regarding WA Resolution 26-12 approving and adopting the proposed Westlake Academy budget for Fiscal Year Ending June 30, 2027, including Committed and Assigned Fund Balances.

Q.2. Discuss, consider and act regarding WA Resolution 26-16 approving the SY 26-27 Compensation Schedule.

Q.3. Consider and act to approve WA Resolution 26-15 approving the Westlake Academy Amended Operating Budget for Fiscal Year Ending June 30, 2026.

Q.4. Discuss, consider and act regarding WA Resolution 26-18 to approve and adopt WA Admission Policy updates.

Q.5. Discuss, consider and act regarding WA Resolution 26-17 to adopt Westlake Academy Financial Policies effective July 1, 2026 for the fiscal year transition to Charter Impact.

Q.6. Discuss, consider and act regarding governance of the Westlake Academy Foundation.

Q.7. Discuss, consider and act regarding Westlake Academy positions to support Westlake Academy Foundation.

R. FUTURE AGENDA ITEMS

S. STAFF RECAP OF TOWN COUNCIL/BOARD DIRECTIONS RECEIVED

T. ADJOURNMENT

I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, and at the Westlake Academy Administration Building located at 2600 JT Ottinger Road, Westlake, TX 76262 in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.



Dianna Buchanan, CMC Town/Board Secretary

 **Disabilities Notice:** *If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance by calling phone number 817-490-5711 and reasonable accommodation will be made to assist you.*