



**Town Council/Board of Trustees
Town of Westlake**
Council Chamber, 1500 Solana Blvd
Building 7, Suite 7100 Westlake, TX 76262



**Tuesday, February 24, 2026, 5:00 PM
Meeting Minutes**

The Town Council of the Town of Westlake also serves as the governing Board of Trustees for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. **NOTE: To comply with Senate Bill 12, Westlake Academy items will begin no earlier than 5 p.m. but may start later depending on the progression of posted agenda items.** Town Council/Board of Trustees meetings are available for viewing online via live-stream or on-demand at <https://www.westlake-tx.org/787/Watch-Meetings-Live>. In an effort to improve meeting efficiency, any residents wishing to speak must submit a speaker request form to the Town Secretary prior to the start of the meeting.

Pursuant to Texas Government Code Section 551.127, one or more members of the Town Council/Board of Trustees and/or Westlake Development Corporation Board may participate in this meeting by video-conference call. A quorum of the Town Council and the presiding officer will be present at the physical location of the meeting. A quorum of the Westlake Development Corporation Board and the presiding officer will be present at the physical location of the meeting.

NOTE: As authorized by Section 551.071 of the Texas Government Code, the Town Council/Board of Trustees and/or the Westlake Development Corporation Board may enter into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney and/or School Attorney on any agenda item listed herein.

A. CALL SPECIAL TOWN COUNCIL/BOARD OF TRUSTEES JOINT MEETING WITH THE WESTLAKE DEVELOPMENT CORPORATION TO ORDER (5 P.M) AND ANNOUNCE QUORUMS PRESENT

Mayor Greaves called the meeting to order at 5 p.m. and announced quorums present.

COUNCIL PRESENT:

Mayor Kim Greaves
Council Member Michael Yackira
Council Member T. J. Duane

Mayor Pro Tem Tammy Reeves
Council Member Kevin Smith
Council Member Todd Gautier

**WESTLAKE DEVELOPMENT CORPORATION
BOARD OF DIRECTORS PRESENT:**

President Kim Greaves
Vice President Tammy Reeves
Director Matthew Rose

Treasurer Todd Gautier
Director John Nestor
Director Mike Asselta*present virtually

STAFF PRESENT:

Town Manager Wade Carroll
Deputy Town Manager Jason Alexander
Town Secretary Dianna Buchanan
Town Attorney Alex Crowley
Deputy Director of IT Ray Workman

Head of School Dr. Kelly Ritchie
Dir. of Innovation and Dev. Michelle Briggs
School Attorney Janet Bubert
IT Network Administrator Duston McCready

TOWN COUNCIL AGENDA ITEMS

At this time, Mayor Greaves announced Executive Session and Items B.1. and B.2., and adjourned the meeting to Executive Session at 5:01 p.m.

B. EXECUTIVE SESSION

The Town Council/Board of Trustees and Westlake Development Corporation Board will conduct a closed session pursuant to Section 551.071 (2) of the Texas Government Code, for the purpose of seeking confidential legal advice from the Town Attorney/Westlake Academy Attorney for the following:

- B.1. Section 551.072: Deliberation regarding the Purchase, Exchange, Lease or Value of Real Property:
 - a. 48 and 52 Girona and 34 Cortez, Westlake Entrada
- B.2. Section 551.087: Deliberation regarding Economic Development Negotiations - to deliberate the offer of a financial or other incentive to business prospects:
 - a. Project 2025-06
 - b. Project 2025-09

Mayor Greaves reconvened the Regular Meeting from Executive Session at 5:49 p.m.

C. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS

WESTLAKE DEVELOPMENT CORPORATION (WDC)

WDC Board Chairman Kim Greaves asked if there was any action needed as a result of Executive Session? Motion by WDC Director John Nestor with Second by WDC Director Todd Gautier to grant authority to the WDC Board Chairman to execute documents as discussed during Executive Session related to Project 2025-09 on behalf of the Westlake Development Corporation, Inc. Board Chairman Greaves called for the vote. Motion approved 5 ayes - 0 nays - 2 absent. Director Asselta did not vote as he did not return to the meeting via virtual connection after Executive Session.

WESTLAKE TOWN COUNCIL

Mayor Greaves asked if there was any action needed as a result of Executive Session? Motion by Council Member Todd Gautier with Second by Council Member Michael Yackira to grant authority to the Mayor to execute documents as discussed during Executive Session related to Project 2025-09 on behalf of the Town of Westlake. Mayor Greaves called for the vote. Motion approved unanimously.

WESTLAKE ACADEMY BOARD OF TRUSTEES AGENDA ITEMS

D. REGULAR AGENDA ITEMS

- D.1. (TABLED 2.17.2026) Discuss, consider and act regarding WA Resolution 26-03 to approve contracting with Technology Lab to provide Information Technology services to Westlake Academy and authorizing the Head of School to execute the agreement for same. (Dr. Kelly Ritchie, Head of School)

The contract with Technology Lab is still being negotiated. Motion by Council Member Yackira and Motion Second by Council Member Gautier to continue the item to the March 24, 2026 Town Council/Board of Trustees meeting. Mayor Greaves called for the vote. Motion approved unanimously.

- D.2. (TABLED 2.17.2026) Discuss, consider and act regarding WA Resolution 26-04 to approve a contract with Charter Impact to provide services to Westlake Academy and to authorize execution of the agreement by the Head of School. (Dr. Kelly Ritchie, Head of School)

Dr. Ritchie, Head of School, provided an overview of the negotiated contract for consideration of approval. School Attorney Janet Bubert and Charter Impact

representative Dave Murphy (via remote connection) participated in the discussion regarding the contract. Motion by Council Member Gautier and Motion Second by Council Member Yackira to approve WA Resolution 26-04 approving the proposed contract between Westlake Academy and Charter Impact, with revisions at the request of Council Member Duane to clarify the 90-day transition services to be provided by Charter Impact following termination of the agreement. Mayor Greaves called for the vote. Motion approved unanimously.

E. FUTURE AGENDA ITEMS

None were mentioned.

F. STAFF RECAP OF TOWN COUNCIL/BOARD DIRECTIONS RECEIVED

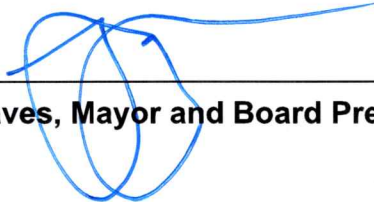
None were mentioned.

G. ADJOURNMENT

Mayor Greaves reminded that the next regular Town Council/Board of Trustees Meeting is March 24th and adjourned the meeting at 6:18 p.m.

Approved by the Town Council/Board of Trustees at the Regular Meeting held March 24, 2026.





Kim Greaves, Mayor and Board President

ATTEST:



Dianna Buchanan, Town/Board Secretary