



## MEETING NOTICE

Tuesday, January 20, 2026

LOCATION: COUNCIL CHAMBER  
TOWN OF WESTLAKE TOWN HALL  
1500 SOLANA BLVD., SUITE 7100  
BUILDING 7, WESTLAKE, TX 76262



### TOWN OF WESTLAKE TOWN COUNCIL MEETING 4 PM

### REGULAR MEETING AGENDA

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The Town Council of the Town of Westlake also serves as the governing Board of Trustees for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. **NOTE: To comply with Senate Bill 12, Westlake Academy items will begin no earlier than 5 p.m. but may start later depending on the progression of posted agenda items.** Town Council/Board of Trustees meetings are available for viewing online via live-stream or on-demand at <https://www.westlake-tx.org/787/Watch-Meetings-Live>. In an effort to improve meeting efficiency, any residents wishing to speak must submit a speaker request form to the Town Secretary prior to the start of the meeting.

Pursuant to Texas Government Code Section 551.127, one or more members of the Town Council may participate in this meeting by video-conference call. A quorum of the Town Council and the presiding officer will be present at the physical location of the meeting.

**NOTE:** As authorized by Section 551.071 of the Texas Government Code, the Town Council/Board of Trustees may enter into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney and/or School Attorney on any agenda item listed herein.

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**A. CALL REGULAR MEETING TO ORDER AND ANNOUNCE A QUORUM PRESENT**

**B. INVOCATION AND PLEDGES OF ALLEGIANCE**

**C. CITIZEN/PUBLIC COMMENTS**

This is an opportunity for citizens/public to address the Town Council on any matter, whether or not it is posted on the agenda. Anyone wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting. Individual citizen comments are normally limited to three (3) minutes. The presiding officer may ask the speaker to hold their comment on an agenda item if the item is posted as a Public Hearing. The Town Council cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Town Council will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

**D. ITEMS OF COMMUNITY INTEREST**

Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council

events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

D.1. Items of Community Interest (Jon Sasser, Director of Communications)

**E. PRESENTATION**

E.1. Development Update (Jason Oliver, Project Manager)

**F. CONSENT AGENDA**

All items listed below are considered routine by the Town Council and/or Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Council/Board Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

F.1. Discuss, consider and act to approve the Town Council/Board of Trustees Meeting Minutes for the December 16, 2025 Regular Meeting. (Town Secretary Dianna Buchanan)

F.2. Discuss, consider and act to adopt Ordinance 1043 amending the provisions of Chapter 6 of the Town of Westlake, Texas Code of Ordinances entitled "Alcoholic Beverages" by clarifying the applicability of zoning, repealing provisions levying a permit fee or license fee to ensure compliance with state law, and clarifying reporting requirements. (Jason Alexander, AICP, CEcD, Deputy Town Manager)

**G. PUBLIC HEARING AND CORRESPONDING ACTION ITEM**

G.1. Hold a Public Hearing and discuss, consider and act to adopt Ordinance 1038 approving a request from Marquis Group to rezone approximately 25 acres of land located at 4110 and 4120 Aspen Lane and currently zoned as R-5, country residential district to the TC, town center form-based development district (town center edge zone). ZC No. 2025-01 (Jason Alexander, AICP, CEcD, Deputy Town Manager)

***PUBLIC HEARING HELD- OPENED AND CLOSED-11.18.2025***

***TABLED 11.18.2025***

***REMOVED FROM TABLE 12.16.2025 FOR CONSIDERATION 1.20.2026***

**H. REGULAR AGENDA ITEMS**

H.1. Discuss, consider and act to adopt Ordinance No. 1042, Calling and Ordering the General Election to be held on May 2, 2026, to elect persons to the Office of Mayor, Council Member Place 2 and Council Member Place 4 for the two-year term of May 2026 through May 2028; prescribing time, designating the locations and manner of conducting the election to be in accordance with the Joint Election Agreements for Election Services with Tarrant and Denton Counties; and authorizing the Town Manager to execute necessary agreements (Dianna Buchanan, Town Secretary)

**I. EXECUTIVE SESSION**

The Town Council/Board of Trustees will conduct a closed session pursuant to Section 551.071 (2) of the Texas Government Code, for the purpose of seeking confidential legal advice from the Town Attorney/Westlake Academy Attorney for the following:

- I.1. Section 551.072: Deliberation regarding the Purchase, Exchange, Lease or Value of Real Property:
  - a. 48 and 52 Girona and 34 Cortez, Westlake Entrada
- I.2. Section 551.087: Deliberation Regarding Economic Development Negotiations - to deliberate the offer of a financial or other incentive to business prospects:
  - a. 2025-05
  - b. 2025-08
  - c. 2025-09

**J. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS**

**K. FUTURE AGENDA ITEMS**


**L. STAFF RECAP OF COUNCIL DIRECTION**

**M. ADJOURNMENT**

*I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, and at the Westlake Academy Administration Building located at 2600 JT Ottinger Road, Westlake, TX 76262 in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.*

/s/ Dianna Buchanan, CMC

Dianna Buchanan, Town/Board Secretary

 **Disabilities Notice:** *If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance by calling phone number 817-490-5711 and reasonable accommodation will be made to assist you.*