



**Town Council/Board of Trustees**  
**Town of Westlake**  
Council Chamber, 1500 Solana Blvd  
Building 7, Suite 7100 Westlake, TX 76262



**Tuesday, October 21, 2025, 5:00 PM**

**REGULAR MEETING AGENDA**

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The Town Council of the Town of Westlake also serves as the governing Board of Trustees for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. Town Council/Board of Trustees meetings are available for viewing online via live-stream or on-demand at <https://www.westlake-tx.org/787/Watch-Meetings-Live>. In an effort of meeting efficiency, any residents wishing to speak must submit a speaker request form to the Town Secretary prior to the start of the meeting.

Pursuant to Texas Government Code Section 551.127, one or more members of the Town Council may participate in this meeting by videoconference call. A quorum of the Town Council and the presiding officer will be present at the physical location of the meeting.

NOTE: As authorized by Section 551.071 of the Texas Government Code, Town Council may enter into closed Executive Session for the purpose of seeking confidential legal advice from the Town/School Attorney on any agenda item listed herein.

**A. CALL REGULAR MEETING TO ORDER AND ANNOUNCE A QUORUM PRESENT**

**B. INVOCATION AND PLEDGES OF ALLEGIANCE**

**C. CITIZEN/PARENT COMMENTS**

This is an opportunity for citizens to address the Town Council/Board of Trustees on any matter, whether or not it is posted on the agenda. Any residents wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting. Individual citizen comments are normally limited to three (3) minutes. The presiding officer may ask the citizen to hold their comment on an agenda item if the item is posted as a Public Hearing. The Town Council/Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Town Council/Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

**D. ITEMS OF COMMUNITY INTEREST**

Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council

events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

D.1. Items of Community Interest

**E. PRESENTATIONS**

E.1. Receive presentation from Methodist Southlake Medical Center.

E.2. Receive Utility Rate Study.

**F. CONSENT AGENDA**

All items listed below are considered routine by the Town Council and/or Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Council/Board Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

- F.1. Discuss, consider and act to approve the Town Council/Board of Trustees Meeting Minutes for the September 16, 2025 Regular Meeting and the October 2, 2025 Special Meeting.
- F.2. Discuss, consider and act to approve Resolution 25-37 authorizing the expenditure of funds for the purchase of water meters and utility parts from Atlas Utility Supply Company for an amount not to exceed \$125,000.
- F.3. Discuss, consider and act to approve Resolution 25-38 authorizing the expenditure of funds for Town-wide landscaping and tree trimming services by Smith Lawn and Tree in an amount not to exceed \$613,000.
- F.4. Discuss, consider and act to approve Resolution 25-39 authorizing the expenditure of funds for the purchase of a Compact Excavator from the RDO Equipment Company in the amount of \$78,997.
- F.5. Discuss, consider and act to approve Resolution 25-41 authorizing the execution and submittal by the Town Manager or his designee of an application to the Public Utility Commission to amend Certificates of Convenience and Necessity (CCN) to Change Boundaries for the Water Service Area and Wastewater Service Area within the Town of Westlake, Texas matching the Town Limits.
- F.6. Discuss, consider, and act to approve Resolution 25-44 ratifying the approval by the Town Manager to purchase one new ambulance from Frazer, Sterling McCall Ford/Frazer Ltd. through HGAC (Houston-Galveston Area Council) Cooperative Purchasing Program for an amount not to exceed \$400,000.00; and authorizing expenditure for completion of said acquisition.
- F.7. Discuss, consider, and act to approve Resolution 25-45 approving and authorizing the expenditure of funds for the purchase and upfit of one 2026 Tahoe emergency command vehicle from Lake Country Chevrolet through the TIPS Cooperative Purchasing Program for an amount not to exceed \$85,000.00; and authorizing expenditure for completion of said acquisition.

- F.8. Discuss, consider, and act to approve Resolution 25-46 to ratify the purchase of one cardiac monitor/defibrillator (LifePak 35) from Stryker through the Sourcewell Purchasing Cooperative Agreement for an amount not to exceed \$75,000.00.
- F.9. Discuss, consider and act to approve Resolution 25-43 approving and authorizing the expenditure of funds for purchasing two Chevrolet Colorado Trucks from the Silsbee Fleet Group through the TIPS Cooperative Purchasing Program for an amount not to exceed \$76,095.50.
- F.10. Discuss, consider and act to approve WA Resolution 25-25 to update the Westlake Academy Compensation Plan by revising both the Administrative Schedule and the Supplemental & Summer Schedule.
- F.11. Discuss, consider and act to approve WA Resolution 25-26 to approve the Westlake Academy Student Code of Conduct for School Year 2025-2026.
- F.12. Discuss, consider and act to approve WA Resolution 25-27 Authorizing the Filing of a Charter Renewal Application with the Texas Education Agency to continue to own and operate Westlake Academy.

## **G. REGULAR AGENDA ITEMS**

- G.1. **(TABLED 09.16.2025)** Discuss, consider and act to approve the Westlake Academy Parent-Student Handbook.
- G.2. **(TABLED 09.16.2025)** Discuss, consider, and act regarding a technology plan for Westlake Academy Class of 2026.
- G.3. Discuss, consider and act regarding Resolution 25-34, approving the participation of the Town in the Texas Enterprise Zone Program pursuant to the Texas Enterprise Zone Act, Chapter 2303 of the Texas Local Government Code, as amended; nominating Goosehead Insurance Agency, LLC to the Governor's Office for Economic Development and Tourism as an Enterprise Project through the Economic Development Bank; and authorizing execution by the Town Manager or their Designee of any related documents and actions in support of that nomination.
- G.4. Discuss, consider and act to approve Resolution 25-48 ratifying actions approved by the Westlake Development Corporation (WDC) to amend the WDC Operating Budget for the Fiscal Year Ending September 30, 2026 by increasing expenditures in an amount not to exceed \$35,000.00 and to approve a Professional Services Contract between the WDC and Lew Oliver Inc. for conceptual site plan services for the Entrada Development.
- G.5. Discuss, consider and act to approve Resolution 25-47 Ratifying the Authorization by the Town Manager for the Emergency Repair of Water Infrastructure by Global Pump Solutions for replacement of a 250 horsepower motor and starter for pump #4 at the Town's water pump station in an amount not to exceed \$78,000 utilizing Buy Board Contract #770-25.
- G.6. Discuss, consider and act regarding the start time for Regular Meetings of the Town Council/Board of Trustees and authorize amendment of the FY 25-26 Meeting Calendar accordingly.

**H. EXECUTIVE SESSION**

The Town Council/Board of Trustees will conduct a closed session pursuant to Section 551.071 (2) of the Texas Government Code, for the purpose of seeking confidential legal advice from the Town Attorney/Westlake Academy Attorney for the following:

H.1. Section 551.071: Consultation with and legal advice from Academy Attorney regarding Westlake Academy Affiliate Group: Westlake Academy Athletic Club (WAAC).

H.2. Section 551.072: Deliberation regarding the Purchase, Exchange, Lease or Value of Real Property: 48 and 52 Girona and 34 Cortez, Westlake Entrada, Westlake.

**I. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS**

**J. FUTURE AGENDA ITEMS**

**K. STAFF RECAP OF COUNCIL DIRECTION**

**L. ADJOURNMENT**

I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

/s/ Dianna Buchanan

Town Secretary Dianna Buchanan

Disabilities Notice: If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance at Ph. 817-490-5711 and reasonable accommodations will be made to assist you.