



Town Council/Board of Trustees Town of Westlake

Council Chamber, 1500 Solana Blvd
Building 7, Suite 7100 Westlake, TX 76262



Thursday, August 28, 2025, 4:00 PM
MEETING MINUTES - FINAL

The Town Council of the Town of Westlake also serves as the governing Board of Trustees for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. Town Council/Board of Trustees meetings are available for viewing online via live-stream or on-demand at <https://www.westlake-tx.org/787/Watch-Meetings-Live>. In an effort of meeting efficiency, any residents wishing to speak must submit a speaker request form to the Town Secretary prior to the start of the meeting.

Pursuant to Texas Government Code Section 551.127, one or more members of the Town Council may participate in this meeting by videoconference call. A quorum of the Town Council and the presiding officer will be present at the physical location of the meeting.

NOTE: As authorized by Section 551.071 of the Texas Government Code, Town Council may enter into closed Executive Session for the purpose of seeking confidential legal advice from the Town/School Attorney on any agenda item listed herein.

A. CALL REGULAR MEETING TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Greaves called the Special Meeting to order at 4:01 p.m.

COUNCIL PRESENT:

Mayor Kim Greaves
Council Member Todd Gautier
Council Member T.J. Duane

Mayor Pro Tem Tammy Reeves (arrived at 4:09 pm.)
Council Member Michael Yackira
Council Member Kevin Smith

STAFF PRESENT:

Head of School Dr. Kelly Ritchie
I.T. Director Jason Power
Communications Director Jon Sasser

Town Secretary Dianna Buchanan
School Attorney Janet Bubert

B. CITIZEN/PARENT COMMENTS

This is an opportunity for citizens to address the Town Council/Board of Trustees on any matter, whether or not it is posted on the agenda.

There was no one to speak at this time.

C. REGULAR AGENDA ITEMS

- C.1. Discuss, consider and act to amend and approve the Westlake Academy Head of School's employment contract.

Mayor Greaves directed the meeting to Item D. Executive Session at this time.

D. EXECUTIVE SESSION

The Town Council/Board of Trustees will conduct a closed session pursuant to Section 551.071 (2) of the Texas Government Code, for the purpose of seeking confidential legal advice from the Town Attorney/Westlake Academy Attorney for the following:

Mayor Greaves recessed the Regular Meeting to Executive Session at 4:01:30 p.m. and announced Section D.1.

- D.1. Section 551.074(1): Deliberation regarding Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, of a public officer or employee: Head of School Annual Evaluation.

Mayor Greaves reconvened the Regular Meeting from Executive Session at 4:24 p.m.

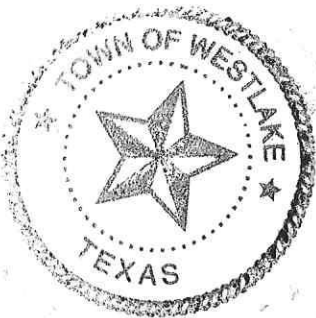
E. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS

As a result of Executive Session, Motion by Council Member Michael Yackira and Motion Second by Mayor Pro Tem Tammy Reeves to approve the Westlake Academy Head of School's employment contract. Mayor Greaves called for the vote. Votes in the affirmative from Tammy Reeves, Todd Gautier, Michael Yackira, T.J. Duane and Kevin Smith.

Motion approved unanimously.

F. ADJOURNMENT

Mayor Greaves adjourned the Special Meeting at 4:24:30 p.m.



ATTEST:


Town Secretary Dianna Buchanan


Kim Greaves, Mayor