



MEETING NOTICE
Tuesday, November 18, 2025

LOCATION: COUNCIL CHAMBER
TOWN OF WESTLAKE TOWN HALL
1500 SOLANA BLVD., SUITE 7100
BUILDING 7, WESTLAKE, TX 76262



TOWN OF WESTLAKE TOWN COUNCIL MEETING 4 PM

WESTLAKE ACADEMY BOARD OF TRUSTEES MEETING 5 PM

REGULAR MEETING AGENDA

The Town Council of the Town of Westlake also serves as the governing Board of Trustees for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. **NOTE: To comply with Senate Bill 12, Westlake Academy items will begin no earlier than 5 p.m. but may start later depending on the progression of posted agenda items.** Town Council/Board of Trustees meetings are available for viewing online via live-stream or on-demand at <https://www.westlake-tx.org/787/Watch-Meetings-Live>. In an effort to improve meeting efficiency, any residents wishing to speak must submit a speaker request form to the Town Secretary prior to the start of the meeting.

Pursuant to Texas Government Code Section 551.127, one or more members of the Town Council may participate in this meeting by video-conference call. A quorum of the Town Council and the presiding officer will be present at the physical location of the meeting.

NOTE: As authorized by Section 551.071 of the Texas Government Code, the Town Council/Board of Trustees may enter into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney and/or School Attorney on any agenda item listed herein.

A. CALL REGULAR TOWN COUNCIL MEETING TO ORDER (4 P.M.) AND ANNOUNCE A QUORUM PRESENT

B. INVOCATION AND PLEDGES OF ALLEGIANCE

C. CITIZEN/PUBLIC COMMENTS

This is an opportunity for citizens/public to address the Town Council on any matter, whether or not it is posted on the agenda. Anyone wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting. Individual comments are normally limited to three (3) minutes. The presiding officer may ask the individual to hold their comment on an agenda item if the item is posted as a Public Hearing. The Town Council cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Town Council will receive the information, ask staff to

review the matter, or an item may be noticed on a future agenda for deliberation or action.

D. ITEMS OF COMMUNITY INTEREST

Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

D.1. Items of Community Interest (Jon Sasser, Communications Director)

D.2. Provide a demonstration of the newly acquired cardiac heart monitor (LifePak 35). (Chief John Ard, Westlake Fire Department)

TOWN COUNCIL AGENDA ITEMS FOR CONSIDERATION

E. CONSENT AGENDA

All items listed below are considered routine by the Town Council and/or Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Council/Board Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

E.1. Discuss, consider and act to approve the Town Council/Board of Trustees Meeting Minutes for the October 21, 2025 Regular Meeting. (Town Secretary Dianna Buchanan)

E.2. Discuss, consider and act to approve Resolution 25-40 authorizing a Professional Services Agreement with Westwood Professional Services, Inc. for the engineering design for the Westlake Pump Station Improvements Project in an amount not to exceed \$372,200. (Cheryl Taylor, P.E., Director of Public Works)

F. PUBLIC HEARINGS AND CORRESPONDING ACTION ITEMS

F.1. Hold a Public Hearing and discuss, consider and act to adopt Ordinance 1038 approving a request from Marquis Group to rezone approximately 25 acres of land located at 4110 and 4120 Aspen Lane and currently zoned as R-5, country residential district to the TC, town center form-based development district (town center edge zone). (Jason Alexander, AICP, CEcD, Deputy Town Manager)

F.2. Hold a Public Hearing and discuss, consider and act to adopt Ordinance 1039, approving a request for text amendments related to certain performance standards for approximately 85.9 acres of land in PD, Planned Development

District 1-2 ("PD 1-2"), commonly referred to as Entrada, by adding "repository" as a land use permitted by-right; providing a definition and certain performance standards for a repository; providing a penalty; providing a cumulative clause; providing a severability clause; providing a savings clause; authorizing publication; and establishing an effective date. The property is generally located on the south side of State Highway 114, to the east of Davis Boulevard, and to the north of Solana Boulevard. (Jason Alexander, AICP, CEcD, Deputy Town Manager)

G. REGULAR AGENDA ITEMS

- G.1. Discuss, consider and act regarding Ordinance 1037 approving amendments to Town of Westlake Utility Rates. (Finance Director Cayce Lay Lamas)
- G.2. Discuss, consider and act to approve Resolution 25-50 approving contracts with Driven Security for the purchase of Verkada Access Control and Camera Hardware, 5-year Licensing, and installation services for the Westlake Fire EMS Station No. 1 and the Public Works Facilities. (Jason Power, I.T. Director)
- G.3. Discuss, consider and act regarding Ordinance 1040 approving a contract extension with Allied Waste aka Republic Services for Trash Pick Up and Recycling Services effective January 1, 2026. (Town Manager Wade Carroll).
- G.4. Consider and act to excuse Mayor and Council absence(s), if any.

WESTLAKE ACADEMY BOARD OF TRUSTEES AGENDA ITEMS

H. CALL REGULAR WESTLAKE ACADEMY BOARD OF TRUSTEES MEETING TO ORDER (5 P.M. OR LATER) AND ANNOUNCE A QUORUM PRESENT

I. PARENT/PUBLIC COMMENTS

This is an opportunity for parents/public to address the Board of Trustees on any matter, whether or not it is posted on the agenda. Anyone wishing to speak on action items must submit a speaker request form to the Board Secretary prior to the start of the meeting. Individual comments are normally limited to three (3) minutes. The presiding officer may ask the individual to hold their comment on an agenda item if the item is posted as a Public Hearing. The Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

J. PRESENTATIONS AND RECOGNITIONS

- J.1. Fine Arts Presentation/Recognition (Dr. Kelly Ritchie, Head of School)

J.2. BRW Architects Presentation (Dr. Kelly Ritchie, Head of School)

K. REGULAR BOARD OF TRUSTEES AGENDA ITEMS

- K.1. Discuss, consider and act to approve WA Library Policy Update. (Dr. Kelly Ritchie, Head of School, Katie Estrasa, Secondary Library Media Specialist, and Sarah Titus, PYP Library Media Specialist)
- K.2. Discuss, consider and act to approve WA Resolution 25-28 Approving the Westlake Academy Audit for FY 2024-2025. (Finance Director Cayce Lay Lamas).
- K.3. Discuss, consider and act to amend the Westlake Academy Code of Conduct to align expulsion parameters with Board policy and the Texas Education Code. (Dr. Kelly Ritchie, Head of School).

L. EXECUTIVE SESSION

The Town Council/Board of Trustees will conduct a closed session pursuant to Section 551.071 (2) of the Texas Government Code, for the purpose of seeking confidential legal advice from the Town Attorney/Westlake Academy Attorney for the following:

- L.1. Section 551.071: Consultation with and legal advice from the Town Attorney regarding pending litigation - Vertical Bridge v. Town of Westlake.
- L.2. Section 551.071: Consultation with and legal advice from Academy Attorney regarding Westlake Academy Affiliate Group: Westlake Academy Athletic Club (WAAC).
- L.3. Section 551.074(1) Deliberation regarding Personnel Matters – to deliberate the appointment, employment, evaluation, reassignment, duties, of a public officer or employee: Westlake Academy finance and technology personnel.

M. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS

N. FUTURE AGENDA ITEMS/STAFF RECAP OF TOWN COUNCIL/BOARD DIRECTION(S) RECEIVED

- N.1. Town Council Future Agenda Items
- N.2. Board of Trustees Future Agenda Items

O. ADJOURNMENT

I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, and at the Westlake Academy Administration Building located at 2600 JT Ottinger Road, Westlake, TX 76262 in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

/s/ Dianna Buchanan, CMC

Dianna Buchanan, Town/Board Secretary



Disabilities Notice: *If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance by calling phone number 817-490-5711 and reasonable accommodation will be made to assist you.*