



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262



Town Council/Board of Trustees Agenda - Final

Monday, March 24, 2025

4:00 PM

Council Chamber

The Town Council of the Town of Westlake also serves as the governing Board of Trustees for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. Town Council/Board of Trustees meetings are available for viewing online via live-stream or on-demand at <https://www.westlake-tx.org/787/Watch-Meetings-Live>. In an effort of meeting efficiency, any residents wishing to speak must submit a speaker request form to the Town Secretary prior to the start of the meeting.

Pursuant to Texas Government Code Section 551.127, one or more members of the Town Council may participate in this meeting by videoconference call. A quorum of the Town Council and the presiding officer will be present at the physical location of the meeting.

NOTE: As authorized by Section 551.071 of the Texas Government Code, Town Council may enter into closed Executive Session for the purpose of seeking confidential legal advice from the Town/School Attorney on any agenda item listed herein.

A. CALL REGULAR MEETING TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. INVOCATION AND PLEDGES OF ALLEGIANCE

C. CITIZEN/PARENT COMMENTS

This is an opportunity for citizens to address the Town Council/Board of Trustees on any matter, whether or not it is posted on the agenda. Any residents wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting. Individual citizen comments are normally limited to three (3) minutes. The presiding officer may ask the citizen to hold their comment on an agenda item if the item is posted as a Public Hearing. The Town Council/Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Town Council/Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

D. ITEMS OF COMMUNITY INTEREST

Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3)

recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

- D.1. [25-59](#) Items of Community Interest (Communications Director Jon Sasser)

E. PROCLAMATION AND PRESENTATIONS

- E.1. [25-58](#) Proclamation and Commendations Recognizing Actions Taken Saving the Life of Another (Mayor Greaves and Fire Chief John Ard)
- E.2. [WA 25-104](#) Westlake Academy International Baccalaureate (IB): Exploring Westlake Academy Through Our Podcast (Michelle Briggs, Westlake Academy Director of Innovation and Development)
- E.3. [25-79](#) Development Review Presentation (Deputy Town Manager Jason Alexander)
- E.4. [25-45](#) Presentation of Annual Report from the Keller Police Department relative to Police Services and the Racial Profiling Report for the Town of Westlake (Keller Police Chief Brad Fortune)

F. CONSENT AGENDA

All items listed below are considered routine by the Town Council and/or Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Council/Board Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

- F.1. [25-57](#) Discuss, consider and act to approve the February 18, 2025 Town Council/Board of Trustees Regular Meeting Minutes (Town Secretary Dianna Buchanan)
- F.2. [ORD-1021](#) Discuss, consider and act to adopt Ordinance 1021 to reappoint Presiding Judge Brad Bradley and Alternate Judge Alan Wayland for the Town of Westlake Municipal Court of Record No. 1 (Martha Solis, Court Administrator)
- F.3. [WA RES 25-06](#) Discuss, consider and act to approve WA Resolution 25-06 approving the Interlocal Agreement with Educational Services Center Region 11 for the Employee Benefits Cooperative Program for Academic Staff and authorizing the Superintendent to Execute the Interlocal Agreement (Sandy Garza, Director of Human Resources)

G. PUBLIC HEARING AND CORRESPONDING ACTION ITEM

- G.1. [WA RES 25-05](#) Conduct a Public Hearing and consider approving WA Resolution 25-05 accepting the Texas Academic Performance Report (TAPR) for 2023-2024; and take appropriate action (Dr. Kelly Ritchie, Head of School)

H. REGULAR AGENDA ITEMS

- H.1. [ORD-1019](#) Discuss, consider and act to accept the Certification of Unopposed Candidates for the May 3, 2025 General and Special Election; to act regarding Ordinance 1019 Declaring Unopposed Candidates in the May 3, 2025 General and Special Municipal Election for the Offices of Council Member Places 1, 2, 3 and 5, Declaring Each Unopposed Candidate Elected to Office; and to approve the Order of Cancellation canceling the May 3, 2025 General and Special Election (Town Secretary Dianna Buchanan)
- H.2. [ORD-1020](#) Discuss, consider and act to adopt Ordinance 1020 approving text amendments to PD, Planned Development District No. 3-5A generally located at the intersection of and along State Highway 114 and State Highway 170 (Jason Alexander, AICP, CECD, Deputy Town Manager)
- H.3. [RES 25-11](#) Discuss, consider and act regarding Resolution 25-11 appointing a Capital Improvement Advisory Committee for the purposes of advising the Town Council on the adoption of Impact Fees for Water, Wastewater and Roadway Facilities under Chapter 395 of the Texas Local Government Code and declaring an effective date (Cheryl Taylor, P.E., Director of Public Works)
- H.4. [WA RES 25-04](#) Discuss, consider and act regarding WA Resolution 25-04 approving and adopting a policy that allows for staff to be paid during emergency school closures. (Dr. Kelly Ritchie, Head of School)
- H.5. [RES 25-07](#) Discuss, consider and act regarding Resolution 25-07 approving the Investment Policy (Cayce Lay Lamas, Finance Director)
- H.6. [RES 25-12](#) Discuss, consider and act regarding Resolution 25-12 to approve and adopt a written decision regarding the application by Vertical Bridge for a Specific Use Permit to construct a cellular tower at 2000 Dove Road (Town Attorney Stan Lowry)

I. EXECUTIVE SESSION

The Town Council/Board of Trustees will conduct a closed session pursuant to Section 551.071 (2) of the Texas Government Code, for the purpose of seeking confidential legal advice from the City Attorney/Westlake Academy Attorney for the following:

- I.1. [25-52](#) Section 551.071: Consultation with and legal advice from the Town Attorney regarding pending litigation - Vertical Bridge v. Town of Westlake
- I.2. [25-54](#) Section 551.087: Deliberation regarding Economic Development Negotiations to deliberate the offer of a financial or other incentive to a business prospect: Project ED 25-02.
- I.3. [25-35](#) Section 551.074(1): Deliberation regarding Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment,

duties, of a public officer or employee:
Town Manager Annual Evaluation

J. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS

K. FUTURE AGENDA ITEMS

L. STAFF RECAP OF COUNCIL DIRECTION

M. ADJOURNMENT

I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.



Town Secretary

Disabilities Notice: If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance at Ph. 817-490-5711 and reasonable accommodations will be made to assist you.