



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262



Town Council/Board of Trustees Agenda - Final

Monday, October 21, 2024

4:00 PM

Council Chamber

The Town Council of the Town of Westlake serves as the governing Board for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. In an effort of transparency, this meeting will be viewable to the public via Live Stream and also available for viewing after the meeting. In an effort of meeting efficiency, any residents wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting.

A. CALL REGULAR MEETING TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CITIZEN/PARENT COMMENTS

This is an opportunity for citizens to address the Town Council or Board of Trustees on any matter, whether or not it is posted on the agenda. Any resident wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting. Individual citizen comments are normally limited to three (3) minutes. The presiding officer may ask the citizen to hold their comment on an agenda item if the item is posted as a Public Hearing. The Town Council and Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Town Council and Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

D. ITEMS OF COMMUNITY INTEREST

D.1. [24-333](#) Items of Community Interest (Communications Director Jon Sasser)

E. PRESENTATIONS WITH ACTION ITEMS

E.1. [24-349](#) Exploring the International Baccalaureate (IB): Inquiry at Westlake Academy (Michelle Briggs, Westlake Academy Director of Innovation and Development)

E.2. [WA RES 24-39](#) Receive presentation, discuss, consider and act to approve WA Resolution 24-39 adopting the Westlake Academy Library Materials Collection Development Policy (Katie Estrada, Secondary Librarian)

- E.3. [RES 24-71](#)** Receive presentation, discuss, consider and act to approve Resolution 24-71 approving a Professional Services Agreement with Freese and Nichols for a Water, Wastewater, and Roadway Impact Fee Study in an amount not to exceed \$118,000 (Cheryl Taylor, P.E., Director of Public Works)

F. CONSENT AGENDA

All items listed below are considered routine by the Town Council and/or Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Council/Board Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

- F.1. [24-334](#)** Discuss, consider and act to approve the Town Council/Board of Trustees Minutes for the October 7, 2024 Regular Meeting (Dianna Buchanan, Town Secretary)
- F.2. [RES 24-70](#)** Discuss, consider and act to approve Resolution 24-70 authorizing participation in the North Central Texas Council Governments' (NCTCOG) North Texas Share Program (Kyle Flanagan, Deputy Director of Public Works)
- F.3. [RES 24-72](#)** Discuss, consider and act to approve Resolution 24-72 authorizing the purchase of a hydro excavation trailer from the Witch Equipment Company, Inc. in the amount of \$118,440.49 (Cheryl Taylor, P.E., Director of Public Works)
- F.4. [WA RES 24-38](#)** Discuss, consider and act to approve WA Resolution 24-38 amending the Westlake Academy Annual Operating Budget for fiscal year ending June 30, 2025, and take appropriate action (Cayce Lay Lamas, Director of Finance)
- F.5. [RES 24-75](#)** Discuss, consider and act to approve Resolution 24-75 authorizing the Town Manager to utilize approved FY25 budgeted funds to lease network security equipment, licensing, software, services, maintenance, and support in an amount not to exceed \$65,000 per year for 5 years; purchase one-time installation and professional services in an amount not to exceed \$39,000; and take appropriate action. (Jason Power, Director of Information Technology)
- F.6. [ORD-1013](#)** Discuss, consider and act to adopt Ordinance 1013 amending the Town of Westlake Municipal Budget for fiscal year 2024; and take appropriate action (Cayce Lay Lamas, Director of Finance).
- F.7. [RES 24-76](#)** Discuss, consider and act to approve Resolution 24-76 authorizing the expenditure of funds for providing pavement markings and other necessary traffic control devices from Stripe A Zone in an amount not to exceed \$85,000. (Cheryl Taylor, P.E., Director of Public Works).

G. REGULAR AGENDA BUSINESS ITEMS

- G.1. [WA RES 24-35](#)** Discuss, consider and act to approve WA Resolution 24-35 to rescind WA Resolution 24-33 regarding the contract with NWN Carousel and Single Wire for a Mass Notification System at Westlake Academy (Jason Power, IT Director)
- G.2. [WA RES 24-36](#)** Discuss, consider and act to approve WA Resolution 24-36 approving the purchase and installation of a security and mass notification system for Westlake Academy utilizing Security System Grant funds from the State of Texas and Westlake Academy general funds in an amount not to exceed \$100,000 (IT Director Jason Power)
- G.3. [RES 24-73](#)** Discuss, consider and act to approve Resolution 24-73 authorizing the expenditure of funds for the purchase of water meters and utility parts from Atlas Utility Supply Company in an amount not to exceed \$100,000. (Cheryl Taylor, P.E., Director of Public Works).
- G.4. [24-351](#)** Discuss, consider, and act to regarding a request from Bernal Homes, Inc. to deviate from certain building aesthetic, design, and material standards contained within the Entrada Design Guidelines (Deputy Town Manager Jason Alexander, AICP, CEcD)
- G.5. [24-352](#)** Consider and act to excuse Mayor and Council absence(s), if any.

H. PUBLIC HEARINGS WITH ACTION ITEMS

- H.1. [ORD-1010](#)** Hold public hearing, discuss, consider and act to adopt Ordinance 1010 Amending Chapter 102, "Zoning", Article VII "Planned Development Regulations", Division 2, "Planned Development District Procedures" Section 102-269, "Amendment of Plans", Modifying Provision for Minor Modifications to PD Site Plans (Deputy Town Manager Jason Alexander, AICP, CeCD)
- H.2. [ORD-1011](#)** Hold public hearing, discuss, consider and act to adopt Ordinance 1011 Amending Chapter 102, "Zoning", Article V, "Parking and Loading", Section 102-153, "General Provisions", Modifying Regulations relating to Paving Materials and Providing New Regulations for Temporary Parking (Deputy Town Manager Jason Alexander, AICP CEcD)

I. EXECUTIVE SESSION

The Town Council/Board of Trustees reserves the right to adjourn into Executive Session during the course of the meeting to seek legal advice from its attorney regarding any agenda item listed herein as authorized by Section 551.071 of the Local Government Code.

J. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS**K. FUTURE AGENDA ITEMS**

L. STAFF RECAP OF COUNCIL DIRECTION**M. ADJOURNMENT****CERTIFICATION**

I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.



Town Secretary

Disabilities Notice: If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance at Ph. 817-490-5711 and reasonable accommodations will be made to assist you.